



## Executive Head Teacher—Mrs Sarah Helm

*Striving Together To Be The Best We Can Be*

4/9/20

Dear All,

We have been delighted to welcome all of our children into school this week. We are observing government guidance (28.08.20) in order to keep our school as safe as possible.

Whilst we will all start at 9.00am and the doors will be open at 8:45am, we ask children in Robin Class to walk up the road on the village hall side of the school and then use the entrance to school at this (right hand) side of the building. We ask those in Kingfisher Class to walk up through the church gate and enter the school building through the entrance on the left hand side of the building. Where you are bringing children in both classes, please use one entrance and judge the numbers of people using the entrances in order to observe the minimum 1 metre social distancing expectation. Please don't congregate on the playground and please leave safely giving others arriving plenty of space. Children are welcome into school earlier for breakfast with Denise using their designated class entrance from 7.45am.

Children should wear school uniform and bring a PE kit of shorts, t shirt and appropriate shoes (plimsolls or trainers) to be left at school for the duration of the term. Children may also need to bring sun cream and a hat (with a bit of luck) or a warm, waterproof coat (more likely). Everything labelled with your child's name please (I recommend using a sharpie).

In classrooms we will keep children safe through ensuring children face the front for learning where at all possible reducing the risk of infection. We will remind children to keep 1 metre apart.

The classes will not mix during the day, having break separately with Robins using their outdoor area and Kingfishers using the playground. At lunchtimes classes will have separate eating and play times in order to share the playground space safely. The playground will be timetabled for PE lessons and outdoor learning.

The use of toilets will be supervised for the younger children and children will be reminded to use them at the appropriate times, maintaining social distance.

Regular handwashing will continue at key times of the day- on arrival at school, before eating a snack, after playing outside, before lunch and after sneezing or blowing noses. We will continue the 'Catch it, kill it, bin it' strategy and tissues, lidded bins and antibacterial hand wash will continue to be provided in classrooms.

*Courage Compassion Respect Resilience*

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Increased cleaning of the classroom surfaces and toilets will continue throughout the school day and there will be enhanced cleaning routines maintained in the evenings.

For the first few weeks we will be operating packed lunches only. These can be brought by the children, in a clearly named lunchbox please, and stored in their lockers or purchased from the school kitchen. Purchased packed lunches will be delivered in individual boxes. Lunch will be eaten outside where possible. Children can bring their own water bottle, again clearly marked with their name to avoid any mix ups. As soon as we are able to we will provide a school meal menu on the website and you will be able to order and pay by parentpay.

Should any child need support to come into school staff will be happy to offer a gloved hand at the appropriate social distance.

Please do not bring your child into school if they have a high temperature or new continuous cough. Other than this, children are expected to attend every day that the school is open unless otherwise agreed with the Executive Head Teacher. If your child reports feeling unwell whilst at school we will check for a raised temperature and if this is noted then we will ask you to collect immediately and provide you with details of how to obtain a test. We ask that the results are provided to the school and that the 'stay at home guidance' is followed and school will be advised by the health protection team.

We are working to develop a robust contingency plan should there be any further local or national lockdown. I believe that the local infection rate is very low, however this may change. We will aim to give you as much notice as possible but please be aware that we may need to close the school to all at short notice.

Sarah Helm  
Executive Head Teacher  
Wye Forest Federation

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